

OFFICE OF THE PRINCIPAL,  
**FAKIR MOHAN AUTONOMOUS COLLEGE, BALASORE**

No - 4342/

**OFFICE ORDER**

Date: 12.12.24

In pursuance of resolutions of the Residential Committee Meeting held on 11.12.2024, the following guidelines are issued for all the Hostels of Fakir Mohan Autonomous College for strict compliance with effect from issue of this order.

1. Establishment fees for 1<sup>st</sup> installment is to be paid on or before 31<sup>st</sup> July and that of 2<sup>nd</sup> installment on or before 31<sup>st</sup> January. Fine of Rs.50/- is to be collected if fees paid during next two months (30<sup>th</sup> September for 1<sup>st</sup> installment and 31<sup>st</sup> March for 2<sup>nd</sup> installment) or else a fine of Rs.100/- is to be collected. For non-payment of Establishment fees by 30<sup>th</sup> November (for 1<sup>st</sup> installment) and by 31<sup>st</sup> May (for 2<sup>nd</sup> installment), the guardian is to be informed and the boarder shall no more be allowed to stay in the Hostel. Similarly the mess advance must be collected latest by end of the current month.

2. For fresh admission during June to November, the boarder has to pay establishment fees for the entire session (12 Months) and student admitted on 1<sup>st</sup> December or onwards, has to pay establishment fees for 6 months only. A Boarder who leaves hostel on or before 30<sup>th</sup> November has to pay establishment fees up to 30 November and one who leaves the hostel on or after 1<sup>st</sup> December will have to pay the establishment fees for the entire session.

3. Use of electrical appliances such as Induction Cooker, Electric Heater and High energy Consuming appliance are prohibited in the hostel and invite penalty of Rs.500/-

4. Intake of alcohol and other intoxicated materials is banned in the hostel premises. Any boarder found to take these intoxicated materials shall be penalized Rs.500/- with intimation to guardians. Habitual offender shall be expelled from Hostel.

5. Any type of celebration like Birth Day, with use of loud sound music system causing disturbance to the boarders is strictly prohibited in the hostel.

6. The Main Entrance Gate of all the boys' hostels will be closed by 10.00PM and that of Womens' Hostels by 6.00PM. All the boarders are expected to be in the hostel by that time.

7. No outsiders are allowed to enter into hostel premises at night.

8. Residential Committee Members shall make surprise visit to different hostels at any time to ensure hostel discipline.

  
Principal

Memo No: 4343 / Date: 12.12.24 F.M. (Auto) College, Balasore

Copy to Superintendents of All Hostels/ Warden of Dr. Sanjay Kumar Mishra/ All the Members of Residential Committee/ Hostel Notice Boards/ Section Officer/ College Website/ Students' WhatsApp Group & IQAC for information.

  
Principal

F.M. (Auto) College, Balasore

